

# USAID Dumisha Afya



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## JOB RE-ADVERTISEMENT

USAID Dumisha Afya project is a five-year USAID-funded service delivery project, under the auspices of Moi Teaching and Referral Hospital (MTRH) in partnership with the Bungoma and Busia counties. This is a service delivery project at the county level, providing HIV prevention, Care, and Treatment Services.

Applications are invited for the following vacant position in the USAID Dumisha Afya Program:

**POSITION: Monitoring, Evaluation, and Learning Specialist – (1 POST)**

**STATION: Bungoma County**

**JOB GROUP: RS 15.**

### *Job Summary*

To provide the overall technical leadership and strategic direction for Monitoring, Evaluation and Learning activities for USAID Dumisha Afya Program. Provide leadership in designing, planning and supervising implementation of monitoring and evaluation activities that measure the overall performance of the USAID Dumisha Afya program against set objectives. Develop and implement performance monitoring plans internally and for external stakeholders, institute and roll out performance monitoring, routine monitoring and outcome monitoring of the project indicators. The MEL Specialist will guide reporting processes amongst technical staff and consolidate program reports, promote learning and knowledge sharing of best practices and lessons learned.

### *Duties and Responsibilities:*

- In coordination with program staff, lead the design, implementation, and ongoing revision of an M&E system that is compliant with donor requirements related to project monitoring and reporting.
- Provide technical assistance in the development, selection, and application of M&E processes and tools, ensuring quality and consistency.
- Ensure quality of data through the implementation of data verification procedures including routine data quality audits carried out during the project lifecycle.
- Oversee the application of Collaborating, Learning, and Adapting (CLA) principles to inform program implementation and management
- Supervise the timely production and storage of accurate, reliable data and carry out analysis and interpretation of project data;
- Develop and revise MEL processes, SOPs and related tools that support quality assurance for key programmatic areas in vaccination programs
- Support the communication of outcomes to stakeholders at multiple levels in collaboration with program and communications staff and promote the dissemination of project information internally.
- Oversee the development and implementation of the Quarterly/annual PMP to capture the project performance and results, including routine service delivery data reporting, endline assessments, and all monitoring for process and outcome evaluations.
- Lead results reporting to USAID by providing written documentation on MER activities and indicator

results for progress and annual reports, as appropriate.

- Support regular sessions with Sub County HMTs and County HMTs for the purpose of data sharing, capacity building and management in relation to data use for tracking project progress;
- Ensure relevant data is entered into AMPATH'S organization-wide performance management systems designed to capture, analyse, and disseminate project data as well as in USG databases such as DATIM.
- Coordinate all M&E capacity building activities with project, MOH and implementing partners.
- Any other duty as assigned by the Chief of Party/immediate supervisor.

### ***Qualification and Experience***

- Master's degree in Public Health, Demography, statistics, health informatics Population Studies, Epidemiology, Health Systems Management or related field.
- Degree in Health Records and information Management Systems, Public Health, Environmental Health, Demography, Population Studies, Health Systems Management, Monitoring and Evaluation, or Health Informatics related.
- Minimum of ten (10) years of progressive experience in performance monitoring and/or evaluation role at a senior management position.
- Demonstrated experience in providing technical support, setting up and managing M&E systems that track performance as per the objectives of this activity.
- Experience with USG, PEPFAR programs and Ministry of Health Projects and reporting requirements.
- Experience in managing large datasets from HIV programs using EMR systems (KenyaEMR/AMRS), DATIM, KHIS and other systems.
- Competency in data analysis packages, Power BI, SPSS, EPI-INFO, STATA, Tableau, SAS or similar).
- Applicants should meet requirements of Chapter 6 of the Constitution of Kenya and will be required to have a clearance certificate from KRA and a Certificate of Good Conduct.

### ***Terms of Employment***

The successful candidate will be engaged on a **one-year contract**, with a possibility of renewal subject to availability of funds, satisfactory performance and need for the service. Candidates who meet these requirements and are interested should submit their applications, copies of certificates together with detailed curriculum vitae giving details of current remuneration on or before **14<sup>th</sup> October, 2022 at 5:00 pm** to the address below:

Applications to be emailed to [recruitment@usaiddumishaafya.or.ke](mailto:recruitment@usaiddumishaafya.or.ke)

**Only e-mail applications are accepted.**

**Please note only shortlisted candidates shall be contacted.**

*"USAID Dumisha Afya is an equal opportunity employer."*